

Pathway course funding guidance

The University has funding to help students access the pathway courses Reading English Literature and Black History: Revisited and remain in higher education. Students in receipt of benefits or on low incomes are welcome to apply for funding support. Students who qualify for funding support pay a reduced course fee.

Eligibility:

To be eligible for funding, students must:

- Be ordinarily resident in England, Wales, Scotland or Northern Ireland and:
- Be in receipt of state benefits or
- On a low income and experiencing unexpected or exceptional financial hardship

Assessment process:

- After being offered a place on the course, applicants fill out an online application form to be considered for funding.
- Applicants must provide evidence alongside their application form as outlined under the heading below.
- If not in receipt of benefits, applicants must outline their financial situation as clearly as possible. This may include:
 - Identifying why the financial hardship is outside the applicant's control, or otherwise unexpected
 - Outlining any other measures the applicant is taking, or has taken, to address their difficulties
- Applications will be assessed, decisions made and payments given to students within a maximum of four weeks of the application being received provided the application form has been completed accurately and the appropriate documentary evidence is supplied.
- Where students have not supplied the full evidence required, students will be informed of the additional evidence needed and asked to re-submit their application.
- Successful applicants will receive a fee reduction but must agree to pay the remaining fee as a condition of their funded place on the course.

Evidence Required:

Dependent on the nature of the application, one piece of the following evidence will be required:

- Evidence of savings, earnings or other income, or evidence to show that the student has applied for other sources of income available.
- Where appropriate, the assessment notice for any means-tested benefits or tax credits. This can be provided in the form of a jpeg or PDF of a physical document sent via email, if these are not available screenshots of online government portals will suffice. However, a single piece of evidence must include the recipients full name, address and the total amount of benefits received.
- Variable expenditure evidence, including tenancy agreement and childcare costs.
- A bank statement covering the most recent three months wherever possible.
- If necessary, proof that the student meets the residency requirement.